

Foreign Language Waiver Request: 3rd and 4th Units in Sequence (for the 2006-2007 School Year)

This request should be submitted annually only under the following conditions:

- The local school board must provide documentation that a licensed/certified teacher is employed to teach the 3rd and 4th units of a foreign language as part of the minimum offer and teach requirements pursuant to 281—12.5(5)(h).
- The local school board must provide documentation that the licensed foreign language teacher has been assigned a schedule that would have allowed students to enroll, the 3rd and 4th units of foreign language were properly scheduled, and students were aware of the course offerings.
- In spite of the above, no students enrolled in the 3rd and 4th units of the foreign language during the 2006-2007 school year.

Send the completed form below (and all attachments) to this address:

Del Hoover, Deputy Division Administrator
Division of Early Childhood, Elementary & Secondary Education
Iowa Department of Education
Grimes State Office Building
Des Moines, IA 50319-0146

School District Name	AEA
School District Contact Person	Phone
a) Foreign Language for Which Waiver is Sought. In the box below, list the specific foreign language for which the waiver is sought for the 2006-2007 school year pursuant to 281—IAC 12.5(5)(h).	
b) Local School Board Approval of Waiver Request	
_____ Attached are board minutes that demonstrate that the local school board has approved this request to be waived from the 3 rd and 4 th sequential units of foreign language.	
a) Documentation of Licensed Teacher	
_____ Attached is a copy of the teacher's license/endorsement to teach the 3 rd and 4 th sequential units of the foreign language for which the waiver is sought. The school or school district currently employs this teacher.	

d) Assigned Schedule

_____ Attached is documentation/grades 9-12 class schedule for the 2006-2007 school year that shows that the 3rd and 4th units of this foreign language was assigned a schedule that would have allowed students to enroll, that the class was properly scheduled, and that students were aware of the course offerings.

e) No Students Enrolled

_____ By making this foreign language waiver request pursuant to 281—IAC 12.5(5)(h), the school or school district assures that all requirements above were met; however, no students enrolled in the 3rd and 4th sequential units of this foreign language.

Required Signatures

_____ Superintendent

_____ Board President

_____ Date

The Department will complete this section.

Yes	No	Waiver Requirements
		a) Foreign Language for Which Waiver is Sought.
		b) Local School Board Approval of Waiver Request
		c) Documentation of Licensed Teacher
		d) Assigned Schedule
		e) No Students Enrolled

Yes	No	Results of Waiver Request for the 3 rd and 4 th Units of Foreign Language
		Pursuant to 281—IAC 12.5(5)(h), the Department grants your school district's request for waiver of the 3 rd and 4 th years of foreign language for the 2006-2007 school year.
Approved by:		